# Advanced WooCommerce Product Reviews Plugin - With Rich Snippets

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# Advanced WooCommerce Product Reviews Plugin

# With Rich Snippets

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### **1** Installation Guide

This is a quick guide on installation, and updating.

### **1.1 Plugin Installation**

To install WooCommerce Product plugin you must have a working and latest version of WordPress and WooCommerce plugin already installed. For information on installing the WordPress, please see the WordPress Codex - Installing WordPress. For installing the WooCommerce and configure the shop please visit the following link WooThemes - Installing WooCommerce.

• Now the next step is the Advanced WooCommerce Product Reviews Plugin with Rich Snippets. In the full .ZIP archive you have downloaded from **Codecanyon.net**. This file is the installable .ZIP archive you can install via WordPress.

Now is time to install Advanced WooCommerce Product Reviews Plugin with Rich Snippets, please read these steps carefully.

# Installing from WordPress

Follow the steps bellow to install from WordPress Admin Dashboard

- Navigate to Plugins
- Click Install Plugins and click Add New
- Click the Upload Plugin button
- Navigate the .ZIP on your computer and click Install Now
- When installation is done please click Activate to activate plugin

# **Installing using FTP**

Follow the steps bellow to install using FTP

- Unzip the provided .ZIP file to a desired location on your computer. These extracted files will be uploaded later via FTP
- Connect to your server via FTP (Use FileZilla or any other FTP client)
- Navigate to /wp-content/plugins/ server directory
- Locate the local directory where you have unzipped the archive
- Upload local folder to remote /wp-content/plugins/
- To activate the newly installed plugin navigate to Plugins and click the Activate button within the Advanced WooCommerce Product Reviews Plugin with Rich Snippets

### **1.2 Plugin Updates**

# Update from WordPress Admin

Follow the steps bellow to update from WordPress Admin Dashboard

- Navigate to Plugins
- Find the currently installed Advanced WooCommerce Product Reviews Plugin with Rich Snippets and click Deactivate
- After deactivation click Delete to remove the old version (your saved setting will not be lost)
- Click Install Plugins and click Add New
- Click the Upload Plugin button
- Navigate the new version archive .ZIP file on your computer and click Install Now
- When installation is done please click Activate to activate plugin

# **Update using FTP**

Follow the steps bellow to update using FTP

- Unzip the new version archive .ZIP file to a desired location on your computer. These extracted files will be uploaded later via FTP
- Connect to your server via FTP (Use FileZilla or any other FTP client)
- Navigate to /wp-content/plugins/ server directory and delete the current plugin folder
- Locate the local directory where you have unzipped the new version archive .ZIP file
- Upload local folder to remote /wp-content/plugins/

2 User Guide

After installation of plugin, login to admin panel and flush your cache storage.

### 2.1 How to Manage Reviews/Comments

# Step 1 - Go to Comments at Backend:

At the backend end go to "Comments". Here you will find the list of all the reviews and commnets that you can approve/unapprove, reply, quick edit, edit, spam and trash. You can click on 'Edit' to mange their information. Click on 'Quick Edit' lets you edit the entry right on this page as shown below.

Dashboard	Comments				Screen Options ¥ Help ¥		
Posts Extendons Product	All (15)   Pending (0)   Approved (15)   Spam (0)   Trash (3) Bulk Actions V Apply All comment types V		Search Comments				
Reviews	Author	Comment		In Response To	Submitted On		
91 Media       Image: Pages       Image: Comments	admin info@extendions.com 115.186.155.133	In reply to Asad Dar. Sure. Unapprove   Reply   Quich Edit   Edit   Spam   Trash		Album View product	2018/06/11 at 6x46 am		
WooCommerce	Edit Comment						
Products	b / link b-quote dat in ing al of 8 code doutage						
➢ Appearance ☑ Plugins	н						
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Tools     Settings     Collapse menu	Name admin Email info@extendons.com URL						
	admin info@extendors.com	in reply to admin. 35\$ each		Polo View product	2018/06/11 at 6:00 am		
	admin info@extendons.com	In reply to admin. 25\$		Polo View product	2018/06/11 at 6:00 am		

# **Step 2 - Manage Review/Comment:**

Now here you will mange the review or comments information. You can change the rating, mark it as spam and unapprove it here as well.

Dashboard	Edit Co	nment	Help 🔻			
🖈 Posts	Permalink:	Permalink: http://wcodemos.antendors.com/product/eviews/Tproduct-albumitcomment-3				
Reviews	Author	And Dir	Approved     Pending     Snam			
Pages	Emple	view even	Submitted on: Jun 11, 2018 @ 05:19 Edit			
WooCommerce	Linaic		In response to: Album			
Products	URL					
Appearance Integration Plugins (1)	b / link b-quote dad ins img ad at 8 code doortop:					
🚢 Users	Yes i lik	Ves i like it too. Can you place this woo logo to this cap for me please.				
Settings						
<ul> <li>Collapse menu</li> </ul>						
	Rating					
	4 ~					

### 2.2 How to Configure the Plugin

At the backend go to "Extendons Product Reviews". Here you will find the following settings:

### **General Settings:**

- **Display Reivew Field:** Enabled the review title text field on frontend
- **Comment Approved:** Default Comment Approved or Unapproved
- Review Block Title: Enter Review Block Title here
- Rating BreakDown Title: Break Down Rating title for product page
- Bar Summary Title: Progress Bar Summary Title
- **Inappropriate Box Text:** Description of Inappropriate box
- Add Review Field Title: Adding Review Field Label Title
- **Image Extension Upload:** Add image extionsion allowed type (should be in comma separated)

General Settings						
Display Reivew Field Enabled the review title text field on frontend	Enabled Disable					
Comment Approved Default Comment Approved or Unapproved	Approved Unapproved					
Review Block Title Enter Review Block Title here						
Rating BreakDown Title Break Down Rating title for product page						
Bar Summary Title Progress Bar Summary Title						
Inappropriate Box Text Description of Inappropriate box						
Add Review Field Title						