



EXTENDONS

CHECKOUT
FIELDS

OPENCART

[OPENCART CUSTOM CHECKOUT FIELDS EXTENSION](#)

[USER GUIDE](#)

[HTTPS://WWW.EXTENDONS.COM/](https://www.extendons.com/)

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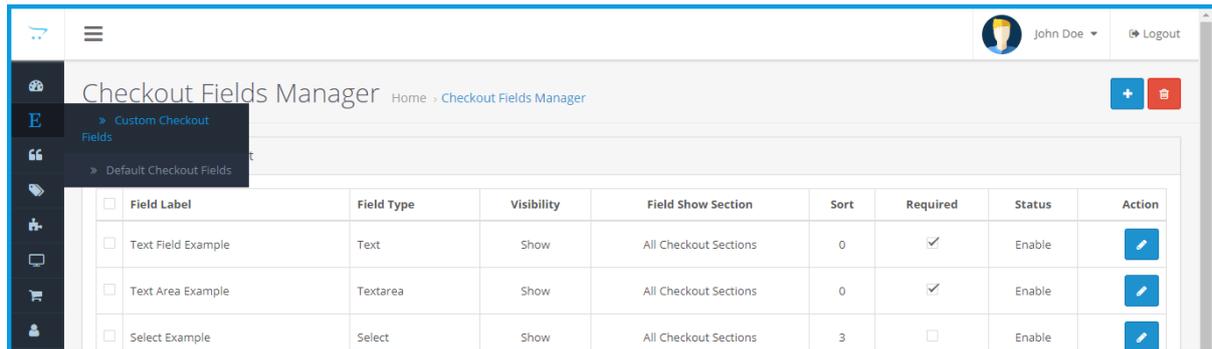
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USER GUIDE

After reading installation guide of module, you are now ready to use Checkout Fields by using the following steps.

How To Add/Edit Custom Checkout Fields

At the back-end, go to [Extensions Checkout Fields > Checkout Fields Manager](#). Here you will have access to the all the custom checkout fields in a grid. You have the option to edit the fields or add new ones. Click on + to add new field.



The screenshot shows the 'Checkout Fields Manager' interface. It features a sidebar with navigation options like 'Custom Checkout Fields' and 'Default Checkout Fields'. The main area displays a table with the following data:

<input type="checkbox"/>	Field Label	Field Type	Visibility	Field Show Section	Sort	Required	Status	Action
<input type="checkbox"/>	Text Field Example	Text	Show	All Checkout Sections	0	<input checked="" type="checkbox"/>	Enable	Edit
<input type="checkbox"/>	Text Area Example	Textarea	Show	All Checkout Sections	0	<input checked="" type="checkbox"/>	Enable	Edit
<input type="checkbox"/>	Select Example	Select	Show	All Checkout Sections	3	<input type="checkbox"/>	Enable	Edit

Here you will have to provide the following information to add custom fields.

General:

- ❖ **Field Type:** Choose from the types of fields provided.
- ❖ **Field Label:** Provide the name for the field.
- ❖ **Field Type Dependent Options Information:** This field is dependent on what option is selected in the **Field Type**. As **Select** is the field type in the image below so the field is will be **Create Options**.
- ❖ **Field Width:** Specify width of the custom field.
- ❖ **Required:** Options to make the custom field values required.
- ❖ **Status:** Enable/Disable the field.
- ❖ **Sort Order:** Specify the position of the field at the front end.
- ❖ **Field Visibility:** Options to hide field at the user accounts section or make it un-editable.
- ❖ **Checkout Form Fields:** Specify which checkout step field will appear on.

Checkout Fields Manager Home > Checkout Fields Manager

[Add Input Field](#)

General Field Rules

Field Type

*** Field Label**

*** Create Options**

Option Name	Option Value	Default Selected

Field Width

Required

Status

Sort Order

Field Visibility

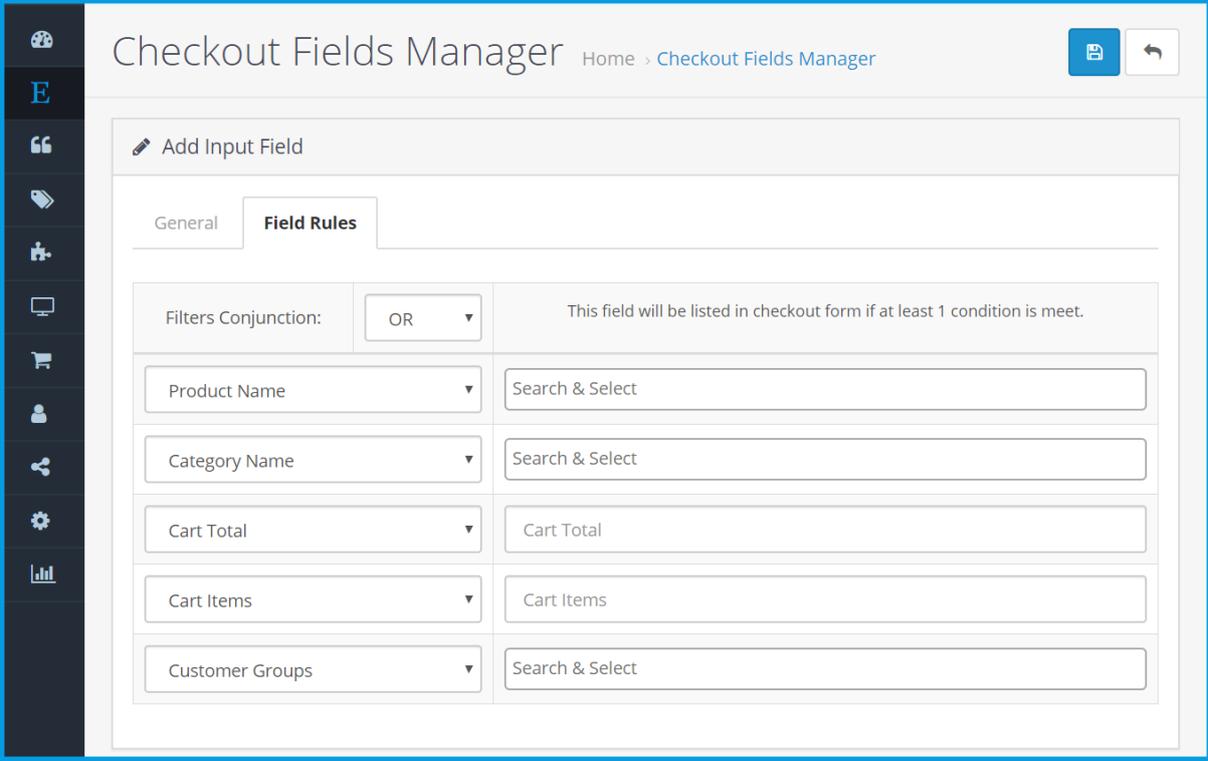
Un-Editable
 Hide

Checkout Form Fields

- Billing Details Section
- Delivery Details Section
- Delivery Method Section
- Payment Method Section
- Register User
- Guest Payment Section
- Guest Shipping Section

Field Rules:

Specify the conditions on which the custom field will appear like a specific product that may require the field.

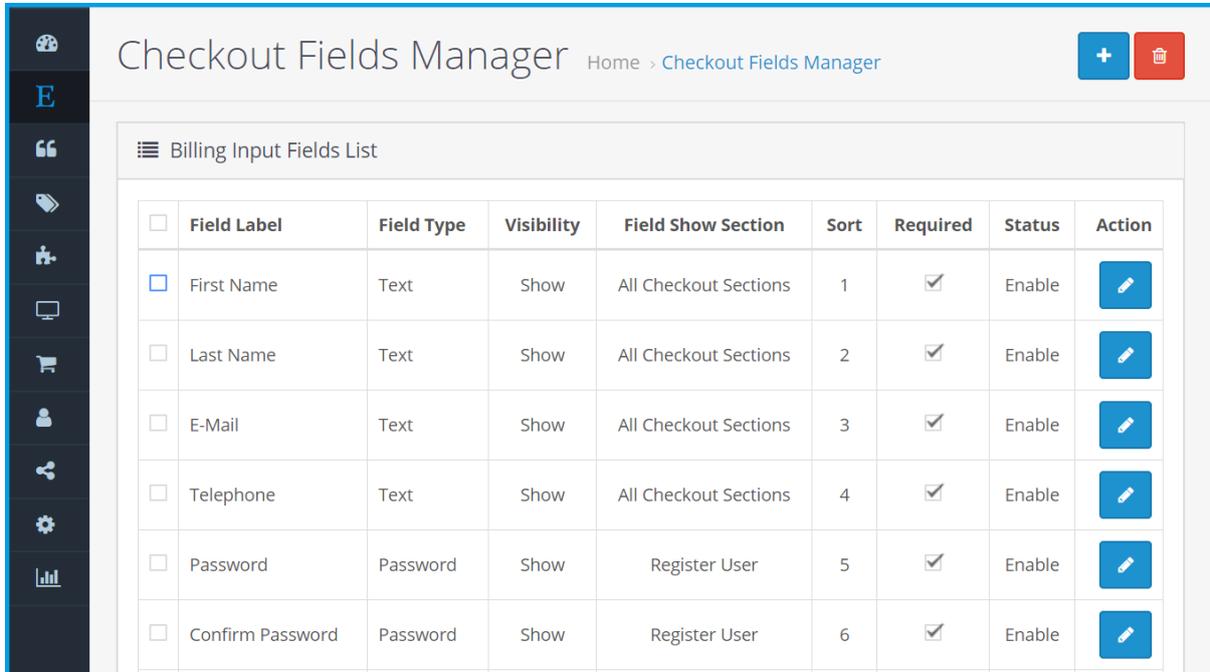


The screenshot displays the 'Checkout Fields Manager' interface. The main heading is 'Checkout Fields Manager' with a breadcrumb trail 'Home > Checkout Fields Manager'. A sidebar on the left contains various navigation icons. The main content area is titled 'Add Input Field' and has two tabs: 'General' and 'Field Rules'. The 'Field Rules' tab is active, showing a configuration table for filters.

Filters Conjunction:	OR	This field will be listed in checkout form if at least 1 condition is meet.
Product Name	▼	Search & Select
Category Name	▼	Search & Select
Cart Total	▼	Cart Total
Cart Items	▼	Cart Items
Customer Groups	▼	Search & Select

HOW TO EDIT DEFAULT CHECKOUT FIELDS

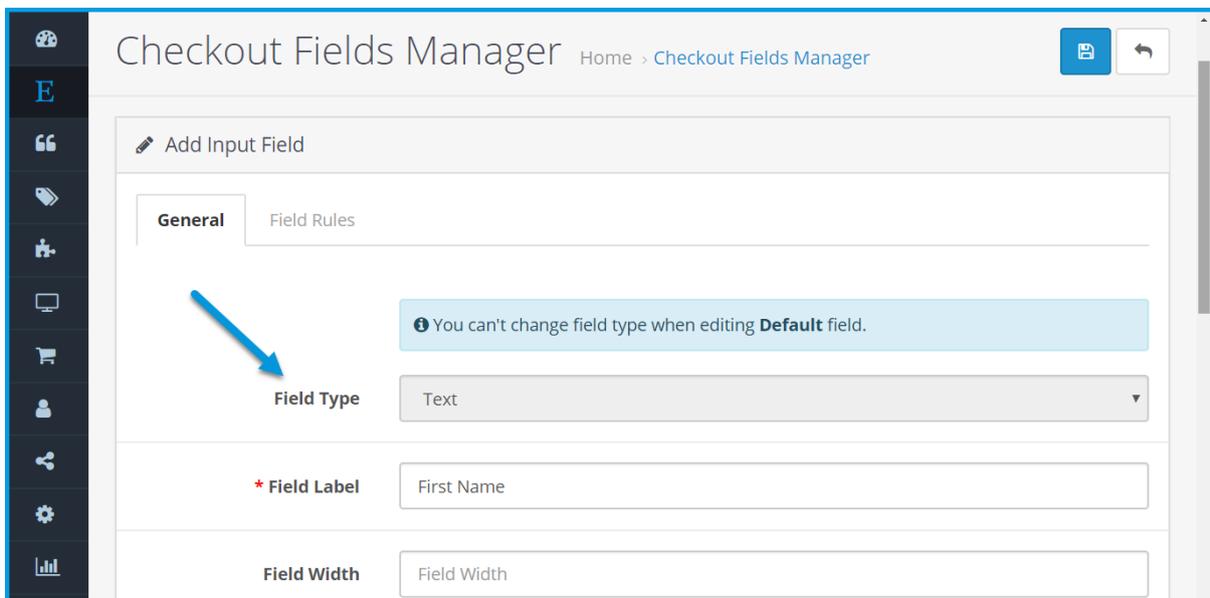
At the back-end, go to [Extensions Checkout Fields > Default Checkout Fields](#). Here you will have access to the all the default checkout fields in a grid. You have the option to edit these fields and change their requirements. Let's edit a field from the [Action](#) column to continue.



The screenshot shows the 'Checkout Fields Manager' interface. The main content area is titled 'Billing Input Fields List' and contains a table with the following data:

<input type="checkbox"/>	Field Label	Field Type	Visibility	Field Show Section	Sort	Required	Status	Action
<input checked="" type="checkbox"/>	First Name	Text	Show	All Checkout Sections	1	<input checked="" type="checkbox"/>	Enable	
<input type="checkbox"/>	Last Name	Text	Show	All Checkout Sections	2	<input checked="" type="checkbox"/>	Enable	
<input type="checkbox"/>	E-Mail	Text	Show	All Checkout Sections	3	<input checked="" type="checkbox"/>	Enable	
<input type="checkbox"/>	Telephone	Text	Show	All Checkout Sections	4	<input checked="" type="checkbox"/>	Enable	
<input type="checkbox"/>	Password	Password	Show	Register User	5	<input checked="" type="checkbox"/>	Enable	
<input type="checkbox"/>	Confirm Password	Password	Show	Register User	6	<input checked="" type="checkbox"/>	Enable	

Here you will find the same fields as the custom ones with no option to change the [Field Type](#) as shown below.



The screenshot shows the 'Add Input Field' form in the 'Checkout Fields Manager' interface. The form has two tabs: 'General' and 'Field Rules'. The 'General' tab is active. A blue arrow points to the 'Field Type' dropdown menu, which is currently set to 'Text'. A light blue message box above the dropdown states: "You can't change field type when editing Default field." Below the dropdown, there are input fields for 'Field Label' (containing 'First Name') and 'Field Width' (containing 'Field Width').

DISCLAIMER

It is highly recommended to back-up your server files and database before installing this module. No responsibility will be taken for any adverse effects occurring during installation.

It is recommended you install on a test server initially to carry out your own testing.

SUPPORT

You can also find Step by Step guide on this extension by visiting [Opencart Custom Checkout Fields Extension](#) product page on our website. If you need more information or have any questions or problems, please refer to our support help-desk: <https://support.extendons.com>

You can log a ticket and a support technician can assist you further. If you are still struggling with your extension, submit a request via info@extendons.com

CUSTOMIZATION

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